

Waterlee Counseling Boutique
2884 Lake Road Ridgeway SC 29130
Cell: 803-603-4700

APPOINTMENTS

Appointments are arranged directly with Dr. Upchurch. If she is unable to answer your telephone call a message may be left on her confidential voice mail and your call will be returned as soon as possible. Appointments can also be scheduled by email to: donnaupchurch@bellsouth.net If you are unable to keep an appointment kindly give 24 hours advance notice to avoid a cancellation fee.

A copy of your driver's license is required prior to your first appointment and may be sent by email to: donnaupchurch@bellsouth.net, or by texting a screen shot to 803-603-4700.

CHARGES

The fee for each individual, couple, or family counseling appointment is \$150/50 minute session. Payment is due at the beginning of each session.

The fee for a series of 10 Brief and In-Depth 90 minute sessions is \$1000. The entire series may be paid in advance or broken down into \$200 payments due at the beginning of each of the first 5 sessions.

Cancellation fees: A scheduled appointment is reserved exclusively for you. A fee of \$25 is charged for appointments cancelled less than 24 business hours prior to the appointment time, \$50 for appointments cancelled less than 8 business hours prior to the appointment time, and the full private fee of \$150 for appointments broken without notice.

Your signature on this sheet indicates your understanding and agreement to these charges and terms.

Signature: _____ Date: _____

Name (print): _____

Wateree Counseling Boutique

2884 Lake Road Ridgeway SC 29130

Cell: 803-603-4700

CONFIDENTIALITY

The therapist/client relationship is a confidential one. However there is only limited confidentiality privilege under South Carolina law. Exceptions are as follows:

- South Carolina law requires all mental health professionals to report any suspected or known child or elder abuse or neglect.
- South Carolina law also requires all mental health professionals to report any threat of harm to self or others.
- While a therapist is not required to respond to a subpoena, under particular circumstances a judge may issue a Court Order mandating a therapist to testify and/or relinquish records in legal proceedings. This is a rare occurrence.

Please initial that you have read and understand these limits to confidentiality: _____

EMERGENCIES

In the event of an emergency, do not hesitate, report to an emergency room or call 911.

CONTACT

Non-urgent contact that does not include confidential information can be left at any hour at Dr. Upchurch's email address: donnaupchurch@bellsouth.net. Urgent calls may be placed to her cell (803-603-4700). If you send a text, please identify yourself. Messages left on her email or cell phone are carefully handled but are not confidential and may be heard or seen by others. Her website is www.watereecounseling.com.

CONSULTATION/CO-THERAPY

Occasionally Dr. Upchurch may arrange for consultation with another professional or recommend co-therapy with one of her colleagues. This possibility will be discussed if the need arises.